



Woolton Primary School



Nursery Admissions Policy 2025-26

Learning Together.... Achieving Together!



Woolton Primary School, Out Lane, Woolton, Liverpool, L25 5NN.

www.wooltonprimary.com Email: admin@wooltonprimary.com



Introduction

All 3 year olds in Liverpool LA are currently entitled to free nursery provision for 3 hours a day or the equivalent of 15 hours a week, in line with Local Authority guidance.

At Woolton Primary School we have eight 30 hour places for September 2024-25. In the first instance, these places will be offered to children currently attending nursery and staying for a second year. Should a 30 hour place become available after that it will be offered to the next eligible person on the waiting list.

Eligibility rules for 30 hours free childcare:

- Both parents must be working - or the sole parent is working in a lone parent family
- Each parent earns, on average, a weekly minimum equivalent to 16 hours at National Minimum Wage or National Living Wage
- Each parent must have an annual income of less than £100,000
- You live in England

Statement of Purpose

The aims of this policy are as follows:

- To provide a fair system whereby children are given their entitlement of Nursery Education.
- To ensure our provision promotes secure foundations for future learning.

These aims will assist in preparing children for School Readiness. School Readiness ensures that all children have a wide range of experiences that enable them to be prepared socially, emotionally and academically for their school career.

Criteria for Admission

Places for admission to Woolton Primary School will be offered according to the criteria below.

If applications for nursery places exceed the number of available places, Woolton Primary School will apply the following criteria in making allocations in the following order:

Priority will be given to:

1. Looked After Children.
2. Children with a particular compelling educational and/or social or medical need as referred by a professional (e.g. social worker, speech therapist, health visitor, doctor etc.).

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3. Children with a sibling at the school when the child is due to be admitted. (A sibling is a brother or sister, which for admission purposes means whole or half brothers and sisters, or any other child (including an adopted child) who permanently resides at the same address and for whom the parent also has parental responsibility.)
4. Children living within the school's catchment area of L25.
5. Children who are already aged 3 at the start of the academic year they will starting nursery.

If there are more applicants than can be accommodated at Woolton Primary nursery places will be allocated using criteria 1 to 5 in that order.

Application Process

Application forms can be obtained from our school office. These are available throughout the academic year. In order for children to be allocated places in September, the deadline for applications to be given to us is **31st January** of the year the child is due to begin nursery.

Offers of places are sent by the beginning of March. The deadline for accepting a nursery offer is **Monday 31st March 2025**.

If applications are submitted to Woolton Primary School after this date, it is not guaranteed that your child will be included in the places offered during the spring term.

If you are not offered a place in March, unfortunately, this means you have not been allocated a place for September. We will keep your details and put you on a waiting list so that if a place does become available we can contact you.

There is a single intake for nursery in September for children who have been given a place. Offers of places in our nursery are made on the above admissions criteria.

Induction Process at Woolton Primary School

What to expect following a nursery offer;

- All parents /carers will be invited to an Intake meeting with the Nursery Staff and Early Years Phase Leader.
- All children are invited to attend an induction session in the **July** before they begin nursery.
- All children who intend taking up a place at our nursery will receive a home visit from 2 members of Nursery Staff. This is a chance for parents to ask any questions regarding this important phase of their child's life. This will take place at the beginning of **September**.
- To make the transition easier for the children, there is a phased

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induction in September. This information is given to parents during the induction meeting so they know in advance when their child will be beginning Nursery.

Organisation of Intake

At the age of 3 years, children are entitled to 15hours of nursery education. At Woolton Primary School education consists of a daily 3 hour session that is either taken in the morning or afternoon.

Initially, parents will be asked for preferences of either a morning or afternoon session. Following this, part time places will be offered, taking parent preferences into account, wherever possible. Due to demand for places, it may not always be possible to give everyone their preference.

Pupils born on or before 31st August in the relevant year will be admitted during September in the Autumn Term.

Equality Statement

Woolton Primary School is committed to ensuring equality of education as well as equality of opportunity for all children, staff, parents and carers that are associated with our school. We do this by;

- Taking account of children's broad life experiences and needs
- Having high expectations of all children
- Offering a broad, stimulating and balanced curriculum

The achievements, attitudes and well-being of all our children are of utmost importance to us. We have an Equality Policy to ensure that this nursery promotes the individuality of all our children, irrespective of ethnicity, attainment, age, disability, gender or socio-economic background. We aim to develop a culture of community cohesion, inclusion and diversity, in which all those connected to us feel proud of their identity and able to participate fully in school life.

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We apply the Equality Act 2010 with regard to disability, where two core duties apply to our School:

- Not to treat an individual with a disability less favourably
- To make reasonable adjustments for those with a disability

The School welcomes and values disabled people to be an active part of Woolton Primary School. We are keen to make sure that we make it as easy as possible for disabled children, young people and adults to be involved in every part of school life. We have a legal duty not to discriminate against disabled people and to monitor how many of our pupils, staff, parents/carers and governors are disabled under the Disability Discrimination Act 2005.

If your child is allocated a place at Woolton Primary School Nursery it does not mean that your child will automatically be allocated a place in a Reception class. This is managed by Liverpool Local Authority and all applications need to be submitted to the authority. Please see details of the application process on Liverpool City Council website:

www.liverpool.gov.uk/admissions

Review of Policy

This policy will be reviewed and revised in line with developments issued by the LEA and the School Improvement Plan.

Review November 2025

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